

# SPUL'U'KWUKS ELEMENTARY SCHOOL

## Parent Advisory Council Meeting

### Minutes

Wednesday, February 11, 2026

#### **Present:**

- Meeting Format: Hybrid
  - In person – School Library
  - Virtual - Microsoft TEAMS

#### **Attendance:**

##### Present:

- Elaine Stapleton (Principal)
- Colin Chan (Vice Principal)
- Phoebe Li (Chair)
- Tommy Yao (Vice-Chair)
- Henry Fung (Vice-Chair)
- Marco Li (Treasurer)
- Crystal Wu (Secretary)
- Linda Mei (Member at Large)
- Katherine Myers
- Kamai Toy
- Paul
- Pratima

#### **1. Welcome and Land Acknowledgement**

- We would like to acknowledge and give thanks to the First Peoples of the hən'qəmin'əm' language group, on whose traditional and unceded territories we teach, learn and live.

#### **2. Call to Order**

- Meeting called to order at 6:37pm, by Chair Phoebe Li

#### **3. Amendments/ Approval of Agenda**

- MOTION: To approve the agenda as amended. Moved: Linda Mei / Seconded: Marco Li / Carried.

#### 4. Review/ Approval of Minutes

- MOTION: To approve the meeting minutes of January 21, 2026 as presented. Moved: Marco Li / Seconded: Linda Mei /Carried.

#### 5. Reports

##### a) Administration (by Principal Mrs. Elaine Stapleton)

##### i. Pink Shirt Day

- Pink Shirt Day is on Wednesday, February 25. We will be having an assembly and buddy activity in the morning, with a focus on being kind. All students and staff can work together on ways to promote and model kindness in our school.

##### ii. Universal Hot Lunch

- The first Universal Hot Lunch was today (February 11). The food was late arriving, but we had it distributed with help from staff shortly after it arrived. Students generally reported that they liked the food and it was hot. All families can log on to Munch-a-Lunch and order a free lunch once a month. As we have more deliveries, we will work out plans to address any issues that arise

##### iii. Talent Show

- Talent Show information has been shared with students and Audition Application Forms are available at the office in case your child wants to try out. The deadline has been extended to Tuesday, February 17<sup>th</sup> at 8:45am, as we have a Professional Day and Family Day on Friday and Monday. All forms are to be delivered to the basket on the office counter.

##### iv. Social Responsibility Committee

- Our school's Social Responsibility Committee met to discuss how we can best communicate the idea of social responsibility with our students. The staff was first able to meet on part of a Professional Day with a district counsellor and then form a smaller committee to work with our school counsellor and the district counsellor. As part of our conversations, we have revised our framework to:
  - Spul'u'kwuks Eagles SOAR by:
    - Caring for Self
    - Caring for Others
    - Caring for Place
- The framework combines the SOAR language (Safety, Ownership, Acceptance, and Respect) previously used with the Care Language. We will use "Care" language with all our students and those teachers who wish to extend the idea using SOAR language can do so with their class.

v. **Conferences**

- Conferences are coming up at the end of the month on Tuesday, February 24 and Thursday, February 26. All students will be dismissed at 1:45pm on both days. Please be sure to inform your childcare providers to be here an hour earlier.
- We encourage all families to make appointments to speak with their child's teachers. The more positive outcomes occur when teachers and families work together to support student learning. We do our best to provide translators for those who need them. It is also possible to make use of technology or to bring a friend to help out.

vi. **Report Cards**

- Report Cards will be released online after school on Monday, March 30. As with conferences, reading your child's report cards is an important step to understanding how your child is doing at school and what you can do at home to help. We received information from the district saying that we had the highest rate of families accessing student reports, at 71%. That also means that many families are not accessing report cards. We are hoping to work with PAC this month to see how we can support all our families access Term 2 reports.

b) **Finance Report** (presented by Treasurer Marco Li)

i. **General Account**

- Opening Balance: \$16,529.79
- Closing Balance: \$17,813.42
  - Income:
    - \$2,284.98 Munch a Lunch
    - \$550 Donation
  - Expenses:
    - \$1,393.50 for hot lunch payments
    - \$150 for website maintenance cost
- Planned expenses:
  - Spul'u'kwuks 25th Anniversary T-Shirt Printing \$3015
  - Grade 7 Farewell: \$975 (\$15/student – total of 65 students)
  - Burnett Scholarship: \$500
  - Lunar New Year – \$900
  - Parent/ Volunteer Appreciation - \$300
  - School Staff Appreciation – \$650

- ii. **Gaming Account**
  - Balance: \$ 6.31
  - Late application of Gaming Grant will be announced in late March
- iii. **Fundraising Account**
  - Balance: \$0

**c) Chairs Report (by Chair Phoebe Li)**

**i. Lunar New Year Celebration**

- PAC revisited our budget and we are able to bring a Lion Dance performance to the school. This will take place on Thursday, February 19th. A big thank you to Nicole for coordinating this with the school admin for our school community.

**ii. Rummage Sale Update**

- We have rescheduled the PAC Rummage Sale to Friday, March 6, and we are extending the donation collection period until March 2nd. Our intermediate classes will be helping with sorting and pricing, alongside PAC volunteers, which is a huge support. We are working closely with the school on the logistics, and we really appreciate the support from the school admin, teacher and students for supporting this PAC fundraiser. A big thank you, PAC members, for planning and organizing this event.

**iii. PAC School Staff Survey**

- Thank you to all the school staff who took the time to complete the PAC survey. A few clear themes stood out:
- Top request: Funding guest speakers for school assemblies and the parent community. This was the most consistently requested support across grade groups.
- Other strong areas of interest:
  - Sports and physical activity programs during instructional time
  - Improving outdoor learning spaces
  - Programs that help connect the school community
  - Science, reading, and robotics programs
- Staff also shared appreciation for PAC support and noted that these “extras” make a meaningful difference for students. This feedback is really helpful. It gives the PAC clearer direction as we plan and budget for the rest of the year and future years.

## **d) New Business**

### **i. New PAC Initiative – Funding Request Form**

- Based on this feedback, the PAC Executives are introducing a PAC Funding Request Form for school staff. The goal is to:
  - Make requests clearer and more consistent
  - Help PAC understand priorities across the school
  - Allow us to plan funding in a more thoughtful and transparent way
- This ties directly back to what we heard in the survey, especially around guest speakers and community-building initiatives.

### **ii. Parent Involvement Matters and What's Ahead**

- One thing that came through strongly, both in the survey comments and in our PAC experience, is the desire for more community events and ongoing fundraisers. Families are looking for more opportunities to connect beyond the classroom.
- To make that happen in a sustainable way, we need more parent involvement beyond the PAC executive.
- As we look ahead, we also want to share a bit of context. With PAC nominations and elections coming up in May, several of our current PAC executives, including the Secretary, Treasurer, Co-Vice Chair, and myself as Chair, will be completing our terms. I will also be supporting the PAC during that transition.
- Roles like Treasurer are required for PAC to continue operating. Without one in place, some PAC activities, including hot lunch and gaming grant funding, would need to pause temporarily. That is why we are starting these conversations early, so there is time for a smooth and supported transition.
- If any parents are interested in or curious about a PAC executive role, you are very welcome to reach out and shadow what we do to get a better sense of the role. This is a great way to learn more without committing right away, and it really helps support the PAC during times of transition.

**iii. Campaign to Expand PAC – Community Building**

- Alongside this, we are also looking at ways to build community and make PAC involvement feel more welcoming and accessible.
- We are exploring ideas like a weekend skating event and other activities that bring families together in a relaxed and inclusive way. These kinds of events are about connection and creating a sense of belonging in our school community.
- This is still in the early planning stage, and we will be sharing more details as things come together.

**6. Other and sharing:**

- Nil

**7. Next meeting: Wednesday, March 18, 2026 at 6:30pm**

**8. Adjournment at 6:56pm**